

Local Members' Interest
N/A

## **Audit and Standards Committee – 30 June 2015**

### **Work Programme for the Audit and Standards Committee / Member Training Update**

#### **Recommendations**

1. To note that the indicative agenda for the meeting on 14 September 2015 will be confirmed following consultation with the Chairman.
2. To consider the need for a programme of awareness training having regard to the rolling work programme.

#### **Report of the Director of Finance and Resources**

3. The rolling work programme is attached at Appendix 1.

#### **Training Update**

4. The following session(s) have been provided to Members of the Audit and Standards Committee subsequent to the County Council elections in May 2013.
  - The role of the Audit and Standards Committee
  - Understanding the Statement of Accounts

#### **Equalities, Climate Change, Legal and Resource and Value for Money Implications**

5. There are no direct implications arising from this report.

#### **Risk Implications**

6. Good corporate governance requires independent, effective assurance about the adequacy of financial management and reporting. These functions are best delivered by an audit committee, independent from the executive and scrutiny functions. Effective audit committees raise the profile of internal control, risk management and financial reporting issues within an organisation, as well as providing a forum for the discussion of issues raised by internal and external auditors. In addition, they enhance public trust and confidence in the financial governance of an authority. In order to discharge their responsibilities, it is vital that audit committee members receive full and regular training.

#### **Report Author**

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#### **List of Background Documents**

None Specific

## **APPENDIX 1**

### **ROLLING WORK PROGRAMME OF THE AUDIT AND STANDARDS COMMITTEE**

#### **8 December 2014 – Agenda**

Annual Report on Health, Safety and Wellbeing Performance
Annual Audit Letter 2013/14
Internal Audit Plan Update – 2014/15
National Fraud Initiative (NFI) – 2014
Work Programme for the Audit and Standards Committee / Member Training Update
Internal Audit Reports – High Risk Reviews plus Limited Assurance Reviews plus Special Investigations

#### **26 January 2015 –Agenda**

Meeting Cancelled
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#### **23 March 2015 –Agenda**

Proposed Changes to the Constitution
Annual Report on Information Governance
External Audit Plan 2014/15
Staffordshire Pension Fund – External Audit Plan 2014/15
Protecting the Public Purse – Fraud Briefing (2013/14 Exercise)
Launch of the North West Staffordshire Fraud Hub
Work Programme for the Audit and Standards Committee / Member Training Update
Internal Audit Reports – High Risk Reviews plus Limited Assurance Reviews plus Special Investigations

### **30 June 2015 –Agenda**

Proposed Changes to the Constitution – New Regulatory Requirements re Procedure for Discipline or Dismissal of Head of Paid Service, Monitoring Officer and Chief Financial Officer
External Audit – Progress Report
Internal Audit Outturn Report 2014/15
Internal Audit Charter
Internal Audit Strategy and Plan 2015/16
Code of Corporate Governance
Work Programme for the Audit and Standards Committee / Member Training Update
Internal Audit Outturn Report 2014/15 – Appendix 1

### **14 September 2015 – Indicative Agenda**

Annual Governance Statement
Training Session - Understanding the Statement of Accounts
2014/15 Statement of Accounts
Report to those Charged with Governance
Corporate Risk Register and Policy Statement – Update
Work Programme for the Audit and Standards Committee / Member Training Update

### **Future Agendas**

- \* English National Concessionary Travel Scheme – Update
- \* Bribery Act 2010 - Update
- \* Mental Health Trust, Financial Management Arrangements - Update
- \* Auditing in a Commissioning Environment
- \* Format of the External Assessment of Internal Audit \*
- \* Update on Staffordshire Health Economy (SSOTP / Better Care Fund / Care Act)
- \* Procurement Regulations and Financial Regulations